



Port Community Information Bulletin # 20-04  
Marine Safety Office (813) 228-2191  
Tampa, Florida

Effective Date: June 25, 2004  
Expiration Date: TBD

## ADVANCE NOTICE OF TRANSFER OPERATIONS

This Port Community Information Bulletin (PCIB) serves to inform you that the provisions of [Title 33, of the Code of Federal Regulations, part 156, section 118](#) require all marine transportation-related facility operators subject to 33 CFR 156.100 give advance notice of transfer at least 4 hours prior to scheduled operations. Required notification may be made by email to [facilities@msotampa.uscg.mil](mailto:facilities@msotampa.uscg.mil) or by fax at (813) 228-2050. A transfer control number will no longer be issued by our office, please keep a confirmation of email or fax sent for your records as we will be monitoring transfers on a random basis.

This requirement applies to both fixed and mobile facilities, to cargo as well as bunkering operations, as specified in 33 CFR 154, section 100. ***Enclosed is an example transfer notification reporting form.***

*Notice should include the following information:*

- Name of facility and vessels involved;
- Date, time, and location of the intended transfer;
- Type and approximate amount of product that will be transferred;
- Loading or unloading to/from vessel
- Contact name and phone number.

**Note:** In accordance with 33 CFR 160.203(b)(4), towing vessels and barges operating solely between ports or places in the continental U.S. not carrying or controlling another vessel carrying certain dangerous cargo (CDC) are exempt from the Advanced Notice Of Arrival requirements and will not require a COTP Tampa Arrival Control Number for vessel entry. Port facilities need not request a vessel arrival control number since it does not relate to facility operations.

For questions regarding this PCIB and related requirements, please contact the Facilities Branch at (813) 228-2189 Ext. 8311 during normal business hours.

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D. R. BIRD  
Commander, U.S. Coast Guard  
Alternate Captain of the Port